**Booth Instructions**

1. Collect a transportation ticket & give an application form.
2. Verify they have their IDs. If they don’t have all 3 IDs (State ID, Social Security, and Birth Certificate) you cannot help them.
3. Collect application forms and approve based on the below information, record information - Denial/ Approval on their application and keep the form for future reference (to make sure no one applies and receives same service twice).
4. Give a voucher for each service approved for. There are different vouchers for each service.
5. On Voc Rehab transportation tokens - look at their required weekly activities and give accordingly. If they reported as required and have to come back the next week, give them back their transportation ticket.
6. Voc Rehab clients should draw an action card and the results recorded on their Life Sheet.
7. If they present a wild card - keep the wild card and mark on their life card that they took care of it

At your discretion, you can give these applicants the $50 emergency check and/or a couple transportation tickets- keep track of the names so the same person doesn't receive assistance more than one time during the simulation.

1. Remember- check marks represent positive interactions and x's represent negative
2. No agency can cash/accept checks except for the bank.

**Social Services Table**

**A & L names:**

Food Stamps- Denied (drug conviction)

SSI- Denied

Voc Rehab- Denied if just shows up/Approve if they have a Wild Card

Rent Assistance- $200 not employed, $100 if employed

**J & B names:** qualifies for nothing while living at halfway house- but if released

Food Stamps- Denied (drug conviction)

SSI- Denied

Voc Rehab- Denied - just shows up / Approve with a Wild Card

Rent Assistance- Denied- lives in halfway house

**N & K names:**

Food Stamps- If applied in week 1= $100, week 2=$75, week 3= $50, week 4= $25

SSI- Denied

Voc Rehab- Denied if just shows up / Approve with a Wild Card

Rent Assistance- 0 (lives with parents)

**R & D names:**

Food Stamps- If applied in week 1= $100, week 2=$75, week 3= $50, week 4= $25

SSI- Denied

Voc Rehab- Denied if just shows up / Approve with a Wild Card

Rent Assistance- $300 if not employed, $100 if employed

**S & F names:**

Food Stamps- If applied in week 1= $100, week 2=$75, week 3= $50, week 4= $25

SSI- $275 (pay during week 2)

Voc Rehab- Approved report weekly

Rent Assistance — Denied income exceeds Rent

**W & C names:**

Food Stamps- Denied earning too high

SSI- Denied

Voc Rehab- Denied if just shows up / Approve with a Wild Card

Rent Assistance- Denied, income exceeds rent, if has lost job assist with $300

**Social Services Box Inventory**

Please verify that all items are in your box.   
Contact a facilitator if anything is missing

* Ink Pen
* Notepad for taking notes
* Name displays for table
* Instructions



If they complete a “Wild Card” at your booth, put a 🗹